

City of East Bernard
Board of Alderman
Minutes of Regular Meeting
19 June 2017

Present:

Marvin R. Holub, Mayor
David Tomchesson, Alderman Pos 1
Alex Warncke, Alderman Pos 2
Karen Haedge, Alderman Pos 3
Wes Murrile, Alderman Pos 4
John Kopycinski, Alderman Pos 5
Audrey Searce, City Secretary

Absent:

CALL TO ORDER

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Monday, June 19, 2017 in the Union Room of the Prosperity Bank Building.

INVOCATION

Mayor Holub gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Holub led the pledge of allegiance.

PUBLIC COMMENTS

- ◆ There were no public comments.

MAYOR'S REPORT

Mayor Holub reported as follows:

- ◆ Mayor Holub welcomed the 3 new board members to their first official meeting. He mentioned upcoming opportunities for training.
- ◆ Mayor Holub gave an overview of the maintenance repairs that have occurred at the pool. The splash pad pump had to be replaced, and we will rebuild the spare pumps for back ups. He also mentioned he would like to look into security cameras at the pool. We have had a few kids jump the fence when it was closed.
- ◆ Mayor Holub also noted the road and drainage projects he would like to begin, including the cleaning of culverts and ditches.

CITY SECRETARY'S REPORT

Audrey Searce reported on the meetings she has attended for the Texas Capital Fund grant that was awarded to the City of East Bernard for the extension of public utilities to the Industrial Park. This will be a benefit to our economic development and the promotion of our Industrial Park for new industry. We will submit our application to the U.S. Economic Development Administration in July for an additional public works investment grant that is needed to complete the project. Katie Kubes gave an update of the pool season. 14 lifeguards were hired this year, with 6 of them being returning lifeguards from the previous season. We are now accepting credit cards at the pool and that has been successful, as well as our new check in system. Alderman Warncke commended Ms. Kubes on her staff .

CONSTABLES REPORT

Constable Szymanski notified the board hurricane season has started so we will be monitoring the Gulf Of Mexico and keeping an outlook on the tropics. He commended his part-time deputies for stepping up and assisting the city while we search for a new full time deputy constable.

DISCUSS AND CONSIDER FOR APPROVAL THE MAY 15, 2017 REGULAR MEETING MINUTES.

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Tomchesson made a motion, seconded by Alderman Haedge to approve the May 15, 2017 Regular Meeting minutes. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL A CONTRACT WITH VISTA SOLUTIONS TO PROVIDE DOCUMENT MANAGEMENT SERVICES.

Mayor Holub explained that the retention of our documents is not up to the standards set forth by the Local Government Code. This company has the capability of providing us with the resources we need to get started. Alderman Haedge made a motion to approve the contract with Vista Solutions, with a yearly maintenance fee that will be paid every October 1, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL RESOLUTION 2017-004: A RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2017 ECONOMIC DEVELOPMENT ADMINISTRATION PUBLIC WORKS INVESTMENT PROGRAM GRANT PROGRAM.

Secretary Scarce explained that we are applying for an EDA grant that will run in conjunction with the Texas Capital Fund grant we were awarded to extend public services to the Industrial Park. Both grants are needed to fund the project. Alderman Murrile made a motion to approve Resolution 2017-004 with GrantWorks, Inc. and Kelly Kaluza as the recipients of the professional service providers, seconded by Alderman Warncke. The motion carried by unanimous vote.

ELECT MAYOR PRO-TEM

Mayor Holub explained how we usually make nominations for the position of mayor pro-tem, which is by seniority. Aldermen Warncke and Murrile are the most experienced on the board. Both Alderman Warncke and Alderman Murrile felt they would be doing a disservice to the citizens to step into the role of mayor pro-tem due to their busy work schedules. Alderman Haedge nominated Alderman Kopycinski for mayor pro-tem, seconded by Alderman Warncke. Alderman Kopycinski accepted the nomination. Alderman Kopycinski was elected mayor pro-tem by unanimous vote.

DISCUSS AND SET THE 2017 BUDGET & PLANNING WORKSHOP CALENDAR.

Secretary Scarce provided the board with the previous calendar used in prior years. The Board of Alderman elected to hold the first budget workshop on the regularly scheduled July meeting, with another to be held early August. We will have our proposed budget ready for inspection on August 21, with public hearings on September 18, and adopt the budget on a special meeting to be held after September 21st.

EXECUTIVE SESSION

The Regular Meeting was adjourned into Executive Session at 7:48 p.m.

ADJOURN EXECUTIVE SESSION, RECONVENE REGULAR SESSION

The Executive Session was adjourned and the Regular Session was reconvened at 8:50 p.m. The board of Alderman elected to hire Charles Ezernack as a full-time deputy constable for the City of East Bernard.

ADJOURNMENT


Alderman Tomchesson made a motion, seconded by Alderman Murrile to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 8:52 p.m.

These minutes are approved on the 18th day of July, A.D. 2017.

ATTEST:


AUDREY SCEARCE
CITY SECRETARY

APPROVED:


MARVIN R. HOLUB
MAYOR