

City of East Bernard
Board of Alderman
Minutes of Special Meeting
15 February 2018

Present:

Marvin R. Holub, Mayor
David Tomchesson, Alderman Pos 1
Alex Warncke, Alderman Pos 2
Karen Haedge, Alderman Pos 3
Wes Murrile, Alderman Pos 4
John Kopycinski, Alderman Pos 5
Audrey Searce, City Secretary
David Olson, City Attorney

Absent:

CALL TO ORDER

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:00 p.m. on Thursday, February 15, 2018 in the Union Room of the Prosperity Bank Building.

INVOCATION

Mayor Holub gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Holub led the pledge of allegiance.

PUBLIC COMMENTS

- ◆ There were no public comments.

MAYOR'S REPORT

Mayor Holub reported as follows:

- ◆ Mayor Holub updated the board of alderman on the Texas Capital Fund grant and the Economic Development Administration grant. We were not able to come to a compromise on the contractual language with Leedo Cabinetry and therefore we loss the grants. Leedo was a key part to obtaining the funding and there was no way for us to salvage those grants, however, we are working with Grantworks to reapply with the two remaining businesses to find a way to still get utilities out to a portion of the Industrial Park.
- ◆ Meetings are still taking place with FEMA and we are in the Q&A portion of the process. We will continue to work with Sarah in finalizing paperwork for the City of East Bernard.
- ◆ Mayor Holub attended a Pipeline Awareness class on behalf of the City of East Bernard, as well as a Small-Town Mayor's Meeting.

CITY SECRETARY'S REPORT

Secretary Searce is presenting a personnel policy tonight that has been composed over the last month. Emergency Management meetings will begin in March to discuss planning for response to future disasters. We will look at what we can do better and if there is a way to prevent substantial damage. Secretary Searce noted that East Bernard Volunteer Fire Department and East Bernard EMS did a wonderful job during Hurricane Harvey. She will have a full report at the next meeting of any plans or comments that concern our area. Financial statements were presented and no comments or concerns were addressed.

PRESENTATION OF EAST BERNARD VOLUNTEER FIRE DEPARTMENT REPORT FOR 2017 BY RANDY KRESTA.

Chief Kresta was present to present the report of the East Bernard Volunteer Fire Department. He provided each alderman with an overview of 2017 for the organization. He is looking to apply for funding through grants that the city is eligible to receive for a new rescue pumper truck.

DISCUSS AND CONSIDER FOR APPROVAL OF THE DECEMBER 18, 2017 REGULAR MEETING MINUTES.

Mayor Holub asked if there were any corrections or concerns about the minutes as read. There was no discussion of the minutes. Alderman Kopycinski made a motion, seconded by Alderman Tomchesson to approve the December 18, 2017 Regular Meeting minutes. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL THE JOINT ELECTION AGREEMENT WITH THE COUNTY OF WHARTON FOR THE MAY 5TH, 2018 ELECTION.

Secretary Searce presented the joint election agreement as proposed by Elections Administrator Cindy Richter. There are no changes to the agreement from previous elections. Alderman Tomchesson made a motion to approve the joint election agreement as written, seconded by Alderman Murrile. The motion carried by unanimous vote.

DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2018-001 ORDERING A GENERAL ELECTION ON MAY 5, 2018.

Mayor Holub presented Ordinance 2018-001 ordering a general election to take place on May 5, 2018. The positions to be elected are as follows: Mayor, Alderman, Position 2, and Alderman, Position 4. There are no propositions for this election. Alderman Murrile made a motion to approve Ordinance 2018-001 ordering an election for May 5, 2018, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

DISCUSS AND TAKE ANY NECESSARY ACTION ON AUDITOR CONTRACT.

At the last meeting, it was voted to receive bids from other auditors in the area. After review of the two contracts presented, a motion was made by Alderman Haedger to hire Baker, Stogner, & Associates to present the FY2017 audit to the board of alderman, seconded by Alderman Kopycinski. The motion carried by unanimous vote.

DISCUSS AND TAKE ANY NECESSARY ACTION ON CONCERNS WITH ANIMAL CONTROL IN EAST BERNARD.

With the absence of Animal Control Officer Joel Torres, this agenda item was tabled by Mayor Holub.

DISCUSS AND TAKE ANY NECESSARY ACTION ON THE PROPOSED PERSONNEL POLICY.

Secretary Searce presented the proposed personnel policy that was created to address some issues with the previous policy. This policy addresses the Family Medical Leave Act and the rights of our employees at the City of East Bernard. City Attorney Olson said he did not find any issues with the policy and feels it covers all necessary items. Alderman Murrile made a motion to approve the proposed personnel policy, seconded by Alderman Tomchesson. The motion carried by unanimous vote.

DISCUSS AND TAKE ANY NECESSARY ACTION REGARDING TRASH SERVICES FOR THE CITY OF EAST BERNARD.

Mayor Holub asked if anyone had any comments or thoughts on the city looking into trash services. Alderman Tomchesson asked if this would have to be enforced through an ordinance. Attorney Olson did confirm we would need an ordinance in place to begin trash services in East Bernard. Alderman Haedger has concerns regarding the increase in trash burning if we limit service providers. Attorney Olson recommended we place a review of a burning ordinance on a future agenda. After more discussion, Alderman Tomchesson made a motion to approve Secretary Searce to request proposals for trash collection for the City of East Bernard, seconded by Alderman Kopycinski. The motion carried by unanimous vote.

EXECUTIVE SESSION

The Special Meeting was adjourned into Executive Session at 7:38 p.m.

ADJOURN EXECUTIVE SESSION, RECONVENE SPECIAL SESSION

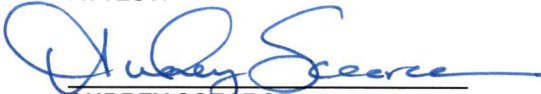
The Executive Session was adjourned, and the Special Session was reconvened at 8:17 p.m. There was no action taken during executive session.

ADJOURNMENT

Alderman Tomchesson made a motion, seconded by Alderman Warncke to adjourn the Special session. The motion carried by unanimous vote. The meeting was adjourned at 8:18 p.m.

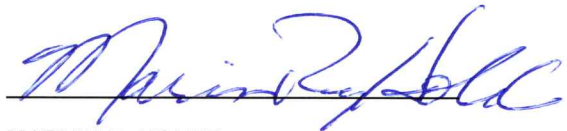
These minutes are approved on the 19th day of March, A.D. 2018.

ATTEST:



AUDREY SCEARCE
CITY SECRETARY

APPROVED:



MARVIN R. HOLUB
MAYOR