

**City of East Bernard**  
**Board of Alderman**  
**Minutes of Regular Meeting**  
**16 April 2018**

**Present:**

Marvin R. Holub, Mayor  
David Tomchesson, Alderman Pos 1  
Alex Warncke, Alderman Pos 2  
Karen Haedge, Alderman Pos 3  
Wes Murrile, Alderman Pos 4  
John Kopycinski, Alderman Pos 5  
Audrey Scearce, City Secretary

**CALL TO ORDER**

With a quorum of the Board members present, Mayor Marvin Holub called the meeting to order at 7:03 p.m. on Monday, May 21, 2018 in the Union Room of the Prosperity Bank Building.

**INVOCATION**

Mayor Holub gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Holub led the pledge of allegiance.

**PUBLIC COMMENTS**

- ◆ There were no public comments.

**MAYOR'S REPORT**

Mayor Holub reported as follows:

- ◆ Mayor Holub updated the board of alderman on projects completed in the last month.

**CITY SECRETARY'S REPORT**

Secretary Scearce discussed her Emergency Management meetings with the Red Cross. She also notified those in attendance that the Red Cross is searching for volunteers to become trained and certified to work a shelter and any disasters in the area. The City of East Bernard will be researching grant opportunities for the East Bernard Volunteer Fire Department to see if we qualify for a grant to purchase a rescue truck to replace the aging truck they currently have. Pool employees have been hired and will begin training in May. Katie Kubes was named as the manager and Mackenzie Van Gossen as the Assistant Manager.

**DISCUSS AND CONSIDER FOR APPROVAL OF THE MARCH 19, 2018 REGULAR MEETING MINUTES.**

Mayor Holub asked if there were any corrections or concerns about the minutes as read. Alderman Tomchesson made a correction to the vote count stated on the approval of Ordinance 2018-003. The correction was noted and made. Alderman Kopycinski made a motion to approve the minutes with the correction, seconded by Alderman Haedge. The motion carried by unanimous vote.

**DISCUSS AND TAKE ANY NECESSARY ACTION TO ACCEPT AND AWARD BID FOR TRASH SERVICES IN EAST BERNARD.**

Tara Davis addressed the Board of Alderman and stated her concerns on the lack of bid given to the city. She asked for explanation of the bid process and why we are going out for a bid from one company. Mayor Holub addressed Ms. Davis and explained this is needed to reduce the damage to our roads and there have been several complaints about leaking trucks. The bid process was also explained. After much discussion, Alderman Haedge made a motion to reject the current bid, and re-bid the project, seconded by Alderman Murrile. The motion carried 4-1, with Alderman Kopycinski against.

**DISCUSS AND CONSIDER FOR APPROVAL ORDINANCE 2018-004, " AN ORDINANCE PROVIDING FOR THE COLLECTION OF HOUSEHOLD TRASH & GARBAGE, ESTABLISHING A FEE FOR THE SERVICE, PROVIDING FOR COLLECTION OF SAID FEE, & ESTABLISHING AN EFFECTIVE DATE."**

This agenda item was tabled with the rejection of the bid proposed.

**DISCUSS AND CONSIDER FOR APPROVAL CONTRACT FROM CITY DEPOSITORY FROM BIDS RECEIVED.**

Mayor Holub presented the bids received for the city depository. The only bank to send a proposal was First National Bank of Eagle Lake. Alderman Kopycinski made a motion to accept the bid for First National Bank of Eagle Lake to serve as our City Depository, seconded by Alderman Warncke. The motion carried by unanimous vote.

**DISCUSS AND TAKE ANY NECESSARY ACTION ON BUILDING PERMIT FEES.**

Mayor Holub provided other permit fees from surrounding cities. Secretary Searce informed the council that other fees will have to be discussed at a later date, such as aerobic septic installation. A meeting with Monica Martin is needed. After review of all information provided, Alderman Kopycinski made a motion to set our permit fees to the square foot divided by .32. The plat fee will be that amount divided by 2. The motion was seconded by Alderman Haedge. The motion carried by unanimous vote. Alderman Kopycinski made a motion to purchase software to use to set up permitting in East Bernard, seconded by Alderman Haedge. The motion carried by unanimous vote.

**DISCUSS AND TAKE ANY NECESSARY ACTION ON STREET REVIEW.**

Secretary Searce presented the report put together on the current conditions of the streets in East Bernard. Alderman Warncke suggests that we make our streets width standard to 20'. Streets that need attention first are as follows: Holly Drive, Senkel Road, Rodeo Drive, Clubside Drive, John Albert Drive, Ella Street, and Vacek Street.

**ADJOURNMENT**


Alderman Murrile made a motion, seconded by Alderman Tomchesson to adjourn the Regular session. The motion carried by unanimous vote. The meeting was adjourned at 7:56 p.m.

These minutes are approved on the 21<sup>st</sup> day of MAY, A.D. 2018.

ATTEST:

  
AUDREY SCEARCE  
CITY SECRETARY

APPROVED:

  
MARVIN R. HOLUB  
MAYOR